



# EASTINGTON COMMUNITY LAND TRUST (ECLT) LIMITED

Secretary: Tom Low 01453 823425 / 07974 369680

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## CODE OF CONDUCT

### Introduction

This document sets out the standards of conduct, in no order of priority, expected from each other by ECL T Board members. It is not a list of Board members' legal duties. It should be signed as soon as reasonably practicable after appointment.

### Responsibilities

As an ECLT Board member, I promise to:

- uphold and support ECLT's agreed objects, strategy, values and beliefs, policies and plans, and keep myself informed about ECLT's work and the external environment.
- uphold and comply with ECLT's governing documents, this Code and ECLT's Conflict of Interest Policy.
- be aware of and understand my legal duties and responsibilities as a Board member and will comply with them.
- act with integrity and honesty and at all times in the best interests of ECLT as a whole, and of ECLT's present and future beneficiaries.
- act reasonably and prudently in all matters relating to ECLT, using my knowledge and skill to help the Board reach sound decisions, and that appropriate professional advice is obtained where required.
- work constructively with fellow Board members, advisors and ECLT members.
- respect and support the leadership roles of the Chair and other Honorary Officers, and any staff and volunteers having responsibility for any aspect of ECLT's work.
- contribute fully and actively to the collective work and decision-making of the Board, including serving on Board Committees, as necessary.
- recognise that decisions are made collectively and once made I accept collective responsibility and will support and carry out the decisions of the Board.
- prepare fully for Board meetings and participate in induction, training and development activities for Board members.
- seek guidance and help in my role as a Board member, if I feel I need it or in response to feedback, and participate in processes to review and evaluate Board and Board member performance.
- uphold the public reputation of ECLT.
- respect confidentiality on any matter when asked to do so.
- hold myself accountable to my fellow Board members, to the members of ECLT, to regulatory authorities, to ECLT's beneficiaries, and to the public.
- strive to serve my full term of office but also to consider resigning if I can no longer commit the time and resources that the role requires, and if tendering a resignation to seek to do at a timescale that allows the membership an opportunity to elect a replacement.

**A Registered Society under the Co-operative and Community Benefits Societies Act 2014**

**registration number 7425, registered address Hazel Cottage, Millend, Eastington, Stonehouse, Glos. GL10 3SF**

**Declaration**

I understand that a substantial breach of any part of this code may result in me being asked to resign from the ECLT Board. Should this happen I will be given the opportunity to be heard. In the event that I do not resign I am aware that the Board may invoke the provision for the removal of Board members in the relevant legislation.

**Signed:**

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**Name:**

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**Date:**

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Code of conduct 5<sup>th</sup> January