



Eastington Community Land Trust Ltd. (ECLT)

125th Meeting of Board Members

Village Hall at 7.00 pm

Thursday 15th December 2022

AGENDA

1. Attendance, Declarations of Interest and Apologies for Absence (JJ notified)
2. Pause for any comments or questions from Members of the Public
3. Approval of Board minutes of 1st December 2022 to be signed by MB, chair of that meeting.
4. Financial and Administration Report
 - 4.1 Approval of Draft Accounts (circulated at last meeting) (LF)
 - 4.2 Outstanding Invoices (List to be circulated) (LF)
 - 4.3 Feedback on Insurance Renewal Questionnaire (LF)
 - 4.4 Revision of roles upon TL's retirement at the AGM (report to follow) (TM, TL)
 - 4.5 Arrangements for AGM (report attached) (TL)
5. Project Two
 - 5.1 Update on documents for review and arrangements for signing (TM)
 - Lease and conditional contract
 - Second conditional contract
 - 5.2 Update on Draft S.106 (TM, TL)
 - 5.3 Progress on planning application (TL)
6. Any other business
7. Date of next meeting: 5th January 2023 at 7.00 pm in the Village Hall.

Tom Low Secretary

December 2022

A Registered Society under the Co-operative and Community Benefits Societies Act 2014, registration number 7425

registered address: Hazel Cottage, Millend, Eastington, Stonehouse, Glos. GL10 3SF, www.eastingtonclt.ltd, 01453 823425



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Agenda Item 4.5

Arrangements for AGM

1. Date and time

It is proposed to have the AGM on Thursday 2nd February 2023.

The usual format is for the Agenda to include a welcome period from 6.45 pm to 7.00 pm when the meeting proper will be convened. TL will provide mulled apple juice for members attending.

Regular business will be conducted at a Board meeting after the AGM at approximately 7.45 pm.

2. Content and elections

The principal activities are the Chairman's revue of the year, Admin and Finance report and any elections. Traditionally, JJ has conducted the elections, being the senior non-conflicted Trustee.

Since this is the sixth AGM, several founding trustees will be due for re-election:

- AB and TL who will be retiring
- TM, LF, MB and ME who will seek re-election
- EP, who was co-opted recently, needs to be formally elected for her first 3-year term.
- AM, NR and TC remain elected for another two years

There are thus three vacancies where nominations will be sought from the floor of the meeting although when the AGM Agenda is circulated to the general membership, advance nominations will be invited by notification to the Company Secretary.

Of the four officer posts, two require direct election by all members attending the AGM.

- Company Secretary, where TL is retiring
- Treasurer
- Chair and Vice Chair are chosen at the Board meeting following the AGM

Tom Low, Secretary

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