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**Eastington Community Land Trust Ltd. (ECLT)**

**133rd Meeting of Board Members**

**7.00 pm Wednesday 27th September 2023**

**At The Village Hall**

**MINUTES**

**1. Attendance**

Tom Morrison (Chair) (TM), Nicola Rowlings (Society Secretary) (NR), Muriel Bullock (Vice- Chair) (MB), Tim Crane (TC), Martin Elliott (ME) Lynne Farnden (LF)

 Sarah Underdown (SU)

**2. Apologies**

 Cllr John Jones (JJ) and Anthea McCann (AM).

**3. Declarations of Interest**

 None

**4. Minutes of 27 July 2023**

 The minutes of 27 July 2023 were unanimously approved by the Board.

5. Financial and Administration Reports

 The Board acknowledged the steps taken by Tom Low to open the Co-op account and approved the proposed transfer of funds from the HSBC account during w/c 2 October 2023.

6. Project 2

The Board resolved to authorise TM to sign the engrossed documents and to instruct Anthony Collins solicitors to exchange the conditional contracts.

7. Project 1

TM confirmed that no groundworks contractors had responded to his initial enquiries and suggested that we should perhaps look to carry out some minor works immediately to address the poor condition of the “grassed areas” at the entrance to Fullers Close.

 ME confirmed that he would make some enquiries with known local companies and obtain estimates to carry out clearance/de-weeding works only.

 TM to then obtain authorisation from Board at next meeting to proceed with the preferred contractor(s).

**8. Any Other Business**

 None

**9. Date of Next Meeting**

 TBC in October 2023

**Tom Morrison, Chair**

**30 September 2023**