



Eastington Community Land Trust Ltd. (ECLT)

134th Meeting of Board Members

7.00 pm Thursday 7th December 2023

MINUTES

1. Attendance

Tom Morrison (Chair) (TM), Nicola Rowlings (Society Secretary) (NR), Muriel Bullock (Vice-Chair) (MB), Tim Crane (TC), Martin Elliott (ME), Anthe McCann (AM) Sarah Underdown (SU) and Tom Low (TL) (Treasurer)

The Trustees agreed to co-opt TL as a Trustee.

2. Apologies

Cllr John Jones (JJ), Tim Crane (TC) and Lynne Farnden (LF).

3. Declarations of Interest

None

4. Minutes of 27 September 2023

The minutes of 27 September 2023 were unanimously approved by the Board.

5. Financial and Administration Reports

Following the change of Bank to Co-op, TL can now make online payment – schedule will now have transaction number instead of cheque. Transfer of funds can now be done electronically, and cash can be banked through the post office. TL will help MB & NR to access online account.

Internal Audit & Insurance reassessment done by TC & ME with TL. Q4 to be done by AM & NR. The Committee authorised TL to arrange External Examiner for end of year accounts.

6. Project 2

TM advised that S106 has been agreed, and require 2 signatures. SDC sent 4 copies, he is querying how many copies need to be signed. (Sec Note: All 4 copies were signed with plans initialled on 11 December 2023)

A Registered Society under the Co-operative and Community Benefits Societies Act 2014, registration number 7425

registered address: Hazel Cottage, Millend, Eastington, Stonehouse, Glos. GL10 3SF, www.eastingtonclt.ltd, 01453 823425

There are no other documents to sign at this time. We still need clarification of any preconditions and indemnity on the Insurance, and signed Statutory Declaration from the Landowners. TL advised waiting until the Planning is agreed, which needs to happen by 22nd December. Landowners are contractually bound to sign. 2R can go to tender on draft but cannot complete without signed planning permission.

7. Project 1

The contractor originally appointed to maintain the open areas at the development has not been able to complete the work satisfactorily, and is being replaced.

AL will start work after Christmas to remove all grass, and clear into a skip. TM requested a date when this would happen.

TL & AM met with a lady from Stroud Valley Project (SVP), who put forward some suggestions to improve the appearance of the areas. Their work is mostly done by volunteers working with a Project Manager, and costs £250 per day, and prefer wildflower planting with seed heads gathered in Autumn. TL would prefer grass cut monthly through the summer. MB suggested that AL would be cheaper – ME said he may not have the planning knowledge. It was agreed that TL should invite SVP to next meeting to present their ideas.

8. Any Other Business

None

9. Date of Next Meeting

18 January 2024

Anthea McCann, Minute Secretary

December 2023