



Eastington Community Land Trust Ltd (ECLT)

166th Meeting of Board Members

7.00 pm, Thursday 2nd April 2026

MINUTES

1. **Attending:** Tom Morrison (TM, Chair), Lynne Farnden (LF), Tom Low (TL), Cllr Moya Shannon (MS, SDC Liaison), Muriel Bullock (MB, Vice-Chair).

Apologies: Sarah Underdown (SU, Treasurer), Martin Elliot (ME), Nicola Rowlings (NR, Secretary), Tim Crane (TC), Chris Bennie (CB).

2 Financial and Administration Reports

2.1 Approval of Minutes

Trustees agreed the minutes of Meeting 165, signed by TM.

2.2 Handover of Treasurer Role

TL reported that some training in procedures had been done but could not be finalised until the Bank updated signatories.

2.3 Internal Audit for Q1 and Q2

It was agreed that MB and LF would conduct the audit with TL on 20th April.

2.4 Annual Return to FCA

It was reported that NR had submitted the Annual Return AR30 and was awaiting feedback.

3. Project Two

3.1 Feedback from Site Meeting of 25th March

LF and TL reported that in the absence of Terri Hibberd, the meeting was mainly technical but good progress had been made on the National Grid installation. GP Thomas and 2RH planned to start handover snagging on 30th April.

TL prompted progress on draft service agreements but the response was vague.

It was agreed that TL would attend the next Site Meeting on 30th April.

A Registered Society under the Co-operative and Community Benefits Societies Act 2014, registration number 7425

registered address: Hazel Cottage, Millend, Eastington, Stonehouse, Glos. GL10 3SF, www.eastingtonclt.ltd, 07974 369680

3.2 Implications of installing the access gate to Snakey Lane

It was agreed that this could proceed and TL would notify GP Thomas (*achieved 3rd April*).

3.2 Update on Shared Ownership sales

TL reported that the draft Sales Plan contained provisions within it that were inconsistent with the S 106 and that Shared Ownership homes were being marketed for sale without an approved Sales Plan in place. It was agreed that TM would write a strong letter to 2RH asking for revisions to the Sales Plan and that ECLT be able to enquire about the status of any applicant in relation to the Local Connection (*achieved 4th April*).

4. Housing Strategy and NDP Review

A first draft of the NDP Review was delivered to Mr Ridley of SDC but no feedback has been received. MS agreed to pursue this with Mr Ridley.

ACTION MS

5 . Fullers Close

TL reported that the grass was due for a first cut. It was agreed that Mr Coates should be instructed but that an annual contract should be sought. MB to provide example contact used by Parish Council for TL to discuss with Mr Coates.

ACTION MB and TL

6. Date of next meeting:

Agreed to be 30th April 2026 at 7.00pm in the Village Hall (apologies from SU).

Tom Low, Trustee

April 2026

Signed by TM, Chair Date.....